

Union County Airport Authority Agenda 3-12-2019

- Call to order -4:00PM Popio
- Motion to suspend regular order of business to hear brief presentation from Metro Development
- Minutes of the ^{Feb} ~~Dec.~~ meeting – Thank you Phil.
- Treasures Report, invoices presented for payment -Thrush
- Presidents Report,
 - AED ordered thru Red Cross, CPR and hands on training courtesy of “nurse Holden” and Allen Township EMS.
 - Turf Runway Safety Script (as emailed previously)
 - FAA Aeronautical study re: Maronda homes “Obstructions”
Previously mailed
 - Report on city planning commission meeting 3-8-19
 - Roof repair (Warranty expired)
 - Recommended procedures posted re: RW 8/26
- Officers / Committee Reports
 - Sky Vista report.
 - Woolpert, Greg Shuttleworth,
 - IT upgrades
 - ODOT Grant Program 2019 (Previously mailed materials)
 - Other (Snow removal future planning, time permitting)
- Unfinished Business,
 - New Business: Set time for future meeting with County Commissioners for update / input
- Adjourn, next meeting 4-9-19, 4:00PM

2019 meeting dates: 4-9, 5-14, 6-11, 7-9 ,8-13 ,9-10 ,10-8 ,11-12, and 12-10. All meeting to be held at 4:00PM at the Union County Airport Unless otherwise posted. The Authority may convene special meetings from time to time, as may be necessary to conduct the business of the Authority.

UNION COUNTY AIRPORT AUTHORITY
MARCH 12, 2019
MINUTES

The Union County Airport Authority held its regular monthly meeting on Tuesday, March 12, 2019. The meeting was held at the Union County Airport, 760 Clymer Road, Marysville, Ohio and was called to order at 4:00 pm by President, Mr. John Popio. The following members were present: Mr. Bruce Rausch, Mr. Ken Denman, Mr. Shaun Bailey, and Mr. Phillip LaPointe. Mr. Bob Chapman was excused, and Mr. Jim Mitchell attended via teleconferencing. Guests present were Mr. Greg Shuttleworth, Woolpert, Mr. Joe Thomas, Mr. Todd Farris and Mr. Tom Warner from Metro Development. Mr. Bailey motioned to suspend the regular agenda to hear a presentation from Mr. Joe Thomas, Mr. Todd Farris and Mr. Tom Warner of Metro development regarding their new development off Coleman's Crossing between Meijers and St. Rt. 33. The board's main concerns with this project are the trees that are on the land that are in the Airport's flight path and are considered obstructions by the FAA, the height of future trees and buildings and the ponds that can attract wildlife. These gentlemen assured the board that they would make sure all concerns were addressed and taken care of. The priority of the board are the existing trees and Mr. Thomas promised to look into getting them taken down as soon as possible. They nor the existing owner of the land have a problem getting them removed. They will keep the board apprised. Mr. LaPointe motioned to return to the regular board agenda and Mr. Denman second. Motion passed.

Mr. Rausch motioned to accept the February meeting minutes as presented. Mr. Denman second. Motion passed. Mr. Denman motioned to accept the attached list of bills for the month. Mr. LaPointe second. Motion passed.

Mr. Popio reported that the AED has been ordered from the American Red Cross from the Zoll company. We also purchased a 5-year service contract and it will come with its own storage cabinet. The board will get some training from the Allen Center EMS as well as from Mrs. Holden who will help with CPR training. He also reported that the script for the Turf Runway has been posted as part of the Safety plan. Snow removal was tabled until next month.

Mr. Popio reported on the Marysville City Council meeting he attended as well as some other board members regarding the new development on Coleman's Crossing. Two council members did vote no on this development and future readings and votes will come later. The board is hoping to also ask that new tenants sign a convenient when they sign their lease that they are near an airport and with that comes noise etc. The trees on this land were once again discussed. Mr. Popio reported that he has talked with Waugh's Tree Service to remove them if and when consent is given for a price of \$3,600. Mr. Bailey motioned to authorize Waughs to do the work when appropriate and Mr. LaPointe second. Motion passed.

Roof repairs on the maintenance hangar were discussed. Mr. Popio reported that the roof work done by Segners in 2010 is no longer under warranty (it was a 5 year and has expired) Mr. Dave Denman has recommended J&S Contractors to do the roof work (phone 614.563.1313). No action taken at this time.

Union County Airport Authority

March 12, 2019

Page 2

No one from Skyvista was present for a report. Mr. Popio said that there is still a notem on the lights. He will check with Skyvista to see if anyone has or is scheduled to get them working and when they are working to get the notem lifted.

Mr. Shuttleworth reported from Woolpert (see attached) Mr. Denman motioned to authorize Mr. Popio to sign the pre grant application so that Mr. Shuttleworth can work on it and get it sent in. Mr. Bailey second. Motion passed. The board would like to apply for an ODOT grant for tree removal reimbursement, crack sealing or rehabbing the taxiways and or lighting. Mr. Denman motioned to have Woolpert and Mr. Shuttleworth submit this grant on the board's behalf. Mr. LaPointe second. Motion passed.

Mr. Popio will coordinate a meeting with the board, the commissioners, and Mr. Shuttleworth in he near future. This will be a separate board meeting and the focus will be on updating of the commissioners on any projects or needs of the airport.

Mr. Denman mentioned that the Hangar door on #303 isn't working properly. He will check with Mr. Holden to make sure this is corrected. Mr. Bailey will check with Bob Van Hoose to see if he could do this work as well.

Mr. LaPointe motioned that the board pay for any members wishing to attend the OAA conference in April. Mr. Denman second. Motion passed.

As there was a small amount of time left in the meeting the board did briefly discuss snow removal including purchasing equipment to handle this within. The board discussed the idea of purchasing bonds to cover new T Hangars, snow equipment, and a building to house said equipment. This would probably be a large project. No action was taken at this time. Further discussion will be held next month. The present snow removal contract with Designer's Choice will end September 2020.

Mr. Denman motioned to adjourn at 5:28 pm. Mr. Mitchell second. Motion passed. The next meeting will be held on Tuesday, April 9, 2019 at the Union County Airport beginning at 4:00 pm.

Respectfully Submitted

Linda K Thrush

March 12, 2019 Bills

Mt Vernon Overhead Door	\$	675.00	
Syntech	\$	550.00	
Any AWOS	\$	125.00	Feb
	\$	125.00	March
Val Tech	\$	68.21	March
	\$	68.21	April
Marysville City	\$	542.62	
DP&L	\$	1,028.64	
	\$	1,028.09	
Zoll	\$	1,964.25	AED
Startec	\$	984.27	
Designers Concrete	\$	2,694.25	
Harshberger Roofing	\$	300.00	
Columbia Gas	\$	888.44	

WOOLPERT PROGRESS REPORT

March 12, 2018

The following is a summary of items/task we worked on during the past month.

1. On Feb 19th participated in a conference call with the FAA on upcoming projects. They agreed a Master Plan Update is the next logical step and also agreed that existing data can be re-used. Asked for a draft submission for their review.
2. Developed a pre-application for funding the MP Update for signature today. That will start the process to get FAA funding set up for it.
3. Continuing to work on the trees in the R/W 27 Approach and get them removed.



Resolution of the Union County Airport Authority Board

The Union County Airport Authority met in regular session on March 12, 2018, at the Union County Airport, 760 Clymer Road, Marysville, Ohio with the following members present: Mr. John Popio, Mr. Ken Denman, Mr. Jim Mitchell (by teleconference), Mr. Shaun Bailey, Mr. Bruce Rausch and Mr. Philip LaPointe.

Mr. Ken Denman motioned to authorize Woolpert Consulting to submit the grant to ODOT for 2019. Mr. LaPointe second this motion. Motion passed with the following roll call:

Mr. John Popio	Yes
Mr. Bruce Rausch	Yes
Mr. Ken Denman	yes
Mr. Bob Chapman	excused
Mr. Jim Mitchell	yes
Mr. Shaun Bailey	yes
Mr. Philip LaPointe	yes

I hereby certify that this is a true and accurate accounting of this resolution.

Mr. John Popio
Union County Airport Authority
Board President